

File

12D-91

F.P. 900

~~WSS~~
FCS FLS



25X1

REGISTERED - RETURN RECEIPT REQUESTED

CG. 2-1957



25X1

Subject : Contract No. RD 91

Gentlemen:

It was observed that in forwarding your letter dated August 6, 1957, our mailing procedures were not followed. The letter was forwarded to the wrong Contracting Officer and wrong address.

Attached is a copy of the Procedure for Mailing Material Classified SECRET and CONFIDENTIAL. It is requested that there be strict adherence to the attached procedure in all future correspondence.

Very truly yours,



Contracting Officer

25X1

Attachment:
Aforementioned List
of Procedures

- Distribution:
- Orig - Addressee
 - 1 - RD-91 (Official)
 - 1 - Facility File
 - 1 - SS/OL
 - 1 - OC-E/R&D-EP
 - 1 - Chrono
 - 1 - Admin

NOTICE

This material contains information affecting the national defense of the United States within the meaning of the espionage laws, Title 18, U.S.C., Secs. 793 and 794, the transmission or revelation of which in any manner to an unauthorized person is prohibited by law.

OL/PD/CAB



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PC 6091

RECEIVER'S
COPYDUPLICATE
RECEIPT FORM

Receipt No. _____

Date October 2, 1957

for CLASSIFIED material addressed to _____

25X1

I have personally received from _____

(sender)

of _____

25X1

the CLASSIFIED material identified below. I assume full responsibility for the safe handling, storage, and transmittal elsewhere of this material in accordance with existing regulations governing the handling of CLASSIFIED material.

The CLASSIFIED material, including enclosures and attachments, is identified as follows:

CLASSIFICATION

DESCRIPTION

S E C R E T

Four (4) copies of ltr to Contracting Officer dtd 10/1/57 re
Quotation on Battery Charger for Elint System, 791-47

UNCLASSIFIED

Enclosures: _____ Quotation 791-47
Price Analysis

25X1

Retain this copy for your files.

(Signed) _____

WJS

(For) _____

(Title) _____

(Date) _____

2 Oct 57

Return this receipt — by ordinary mail
unclassified — classified as _____